



SWIM LESSONS ENROLMENT FORM

PUPIL'S SURNAME:

PUPIL'S FIRST NAME:

D.O.B...../...../.....

PUPIL'S HOME ADDRESS.....

SUBURB.....

POSTCODE.....

NAME OF PRIMARY CONTACT

NAME OF SECONDARY CONTACT

RELATIONSHIP with pupil.....

RELATIONSHIP with pupil.....

PHONE (H)

PHONE (H)

MOBILE

MOBILE

EMAIL ADDRESS

How did you hear about GULLIVERS?.....

MEDICAL HISTORY: Please indicate if the centre should be aware of anything in the pupil's medical history that might need special consideration during instruction

Siblings Enrolled:

CAPS ARE COMPULSORY FOR PUPILS 2 YEARS AND OVER.
Goggles are recommended for faster learning

I have READ a copy of the terms and conditions (OVERLEAF) as applicable to the above named pupil/s and unconditionally accept those conditions.

I HAVE ALSO BEEN GIVEN A COPY

.....
Signed (by parent/guardian if under 18 years)

...../...../.....
Enrolment Date

Attending Staff.....

GULLIVERS TERMS & CONDITIONS- LESSONS ONLY

- **Debit WEEKLY Payment Plan.** At enrolment pupils/carer or pupils
 - Complete and Sign the Debit Payment Contract and Provide bank account details for weekly deductions
 - Pay Fees in advance across the counter for one week.
 - Debit payments incur a .25 cent weekly transaction fee if paid out of a Bank Account or 1.30% if paid by Debit or Credit Card with a minimum fee of .24 cents.
 - Debits are withdrawn from accounts in advance on the Friday prior to the week for which payment is made.
 - Regular withdrawals start at the end of the first week of enrolment to ensure fees are always maintained one week in advance.
 - **All Debit Fees are to be paid continuously until the week after written notice of resignation is received.**
Where a payment fails the missed payment is to be paid at Gullivers or by phone as advised
 - **FAILED FEES incur a \$7.50 fee paid to Gullivers at the time of making the catchup payment**
 - **There is no minimum enrolment period .**
 - **Pupils can resign at any time with ONE WEEK'S WRITTEN NOTICE**
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LESSON RESIGNATION PROCESS-

Pupils can effectively be resigned from the programme at any time allowing for one week's notice which means one more payment after the SIGNED RESIGNATION FORM is RECEIVED.
Resignation Forms are available from the front desk or info@gulliverscoomera.com.au

Signed Resignation Forms must be accompanied by the Debit Amendment/Cancellation Form to effectively cancel further payments. Fees then cease to be deducted after the very next payment.

- Resignation advices can only be tendered at the front desk and not to the Instructor.
- If resigning by email resignation only becomes effective once BOTH the signed Resignation Form and Debit Cancellation Form are received

MAKE-UP OR RESCHEDULED LESSONS

Missed lessons may be made up subject to the following conditions:

- Prior notice must be given to customer service (not the Instructor) - no later than 1hr prior to the scheduled lesson. This is so we can make your booked spot available to others.
- Where prior notice has been given the missed lesson may be made up at any time while the pupil is enrolled.
- Advance bookings for make-ups cannot be made. Phone on the day to check for availability.
- Pupils booking a make-up pay a Re-booking Administration Fee of \$4.00
- Unused makeups are available for the lifetime of the pupil and can be utilized any time while a pupil is enrolled
- **Make-ups are not valid while a pupil is not enrolled.**
- Make-ups cannot be transferred to other pupils or used as credit
- FREE MAKEUPS automatically apply for Public Hoidays and electrical storm cancellations as advised.

Unable to schedule make-up lessons?

Here are some suggestions. Book a double lesson, come on Saturday or a Sunday, Pupil Free Day, School Vacation periods or parents' annual leave. There is no credit for make-ups not used.

WE ARE CLOSED ON ALL PUBLIC HOLIDAYS. Lessons scheduled for these days will be replaced with **Free** "Public Holiday" make-ups.

SCHOOL Holidays: Lessons continue throughout all school holiday periods. Pre-notified absences for term or annual holiday periods can be replaced under make-up conditions providing prior notice is given to reception.

What happens when pupils are away due to annual holidays or prolonged absence?

- Pupils may catch up the missed lessons using the make-up procedure (you retain your lesson spot)
- Alternatively you may cancel payments (giving one week's notice), surrender your lesson spot and rebook at later date. If you choose the latter your lesson spot cannot be reserved pending your resumption and upon your resignation will be offered to other pupils